



## Eastern Virginia Chapter Executive Committee Meeting Minutes December 3, 2014

A meeting of the **Executive Committee (EC) for the Eastern Virginia Chapter ASM** was held at the Center Street Grill, 5101 Center Street, Williamsburg, Virginia, on Wednesday, December 3, 2014.

Attendees: Steven Gentz (via phone), Don Geisler, Jim Hurst, Kurt Thompson, Jeff Wiese

### Agenda Items:

- Review and approval of Treasurer's Report
  - **The Treasurer's Report was accepted as presented.**
  - **Discussion included a review of Don's '5 Year Comparison Receipts' report developed at the chairman's request for EC review. Result: Our chapter has spent money consistent with EC objectives and will continue following this pattern as funds are available.**
- Review and approval of previous Meeting Minutes - Latest draft approved as presented.
- Old business:
  - Web sites have been updated to include MetLab advertisements
  - Chapter's sustaining membership rate has been increased to \$200, see PDF files at: <http://www.asminternational.org/societies/local-chapters/about-local-chapters>
  - Jeff W. filled in for Kurt T. at the September RJEC kick-off meeting
- New business:
  - Nonlinear Engineering advertising in the newsletter
    - **This agenda item led to an agreement for a 1/4 page newsletter advertisement rate of \$115 per year.**
  - Scholarship application modifications by Jim H.
    - **Some changes were suggested including a requirement to provide the zip code of the applicant and their high school. It was agreed that we would accept applicants as long as EITHER zip code was within our region. Jeff W. to finalize form.**
  - Budget discussion, normal vs. unusual expenses
    - **Discussed earlier in meeting (see Treasurer's Report).**
  - Changes proposed by Kurt T. to the March 14 CO<sub>2</sub> car contest
    - **It was agreed to add a link to the rules for potential competitors to use to access additional information. Jeff to send the link to Kurt.**
    - **Kurt to combine the PowerPoint used to explain the competition to the EC last year with the postmortem review. The goal is to make a PowerPoint for use on our chapter's website with links to 'How Stuff Works' and others to enhance competitor**

understanding. Kurt to send the PowerPoint to members of the EC for their review and comment.

- **Other competitions for the future were discussed with a resolution not to pursue them until after next year.**
- Fundraising activity – May seminar update from Kurt T. on Randy Kissell involvement and Apprentice School location – Date set?
  - **It was agreed that we will offer the welding class that Randy Kissell teaches.**
  - **It was agreed that the class will occur in May.**
  - **Jim and Kurt to explore the potential to use the new Apprentice School facility.**
  - **Kurt to explore the potential to use of the Applied Technology Center in VA Beach with Roger Crider. The goal is to use the facility for free since most of the proceeds will be used to help fund the ASM Teachers Camp.**
- Other upcoming meetings
  - **The ASM presentation on Aluminum Bridge Decks for January.**
    - **The presentation is scheduled for January 27, 2015.**
    - **Kurt to send bio and other needed information for the newsletter to Steven for his use.**
    - **Jeff is to secure a meeting space at VCU for the presentation.**
    - **It was agreed to charge \$5 per person to cover the expenses.**
    - **Jim to secure a way for people to prepay using the ASM system.**
- Other business
  - **Jim brought up the development of a new materials related course being developed for either the Tidewater Community College and/or Thomas Nelson Community College. He will be following its progress.**
  - **Kurt provided an update on the PEC and the RJEC. PEC meeting minutes were handed out to the EC. Of significance to our chapter is:**
    - **A decision to ask the HII- NNS government liaison to contact the McAuliffe Administration and ask the status is of the Engineering Endorsement.**
    - **A promise by the RJEC President to bring a letter of support for the engineering endorsement to the next RJEC meeting.**
- Set date for next EC meeting
  - **Next meeting is scheduled for January 6, 2015.**
- **Meeting adjourned at 7:16PM.**