



## **Eastern Virginia Chapter Executive Committee Meeting Minutes August 28, 2014**

A meeting of the **Executive Committee (EC) for the Eastern Virginia Chapter ASM** was held at the Center Street Grill, 5101 Center Street, Williamsburg, Virginia, on Thursday, August 28, 2014.

Attendees: Steven Gentz (via phone), Don Geisler, Jim Hurst, Kurt Thompson, Jeff Wiese

**Bold text indicates the results of discussions and assignments.**

**The meeting was called to order at ~6:00 PM.**

Agenda Items in the approximate order of discussion.

- Review and approval of Treasurers' Report:
  - **The report was accepted without modification.**
  - **It was noted that we no longer have much money in reserve and that unless we have a successful fundraising event, we may be unable to support the ASM Teachers Camps or another scholarship.**
- Secretary's Report:
  - **The meeting minutes report was approved without modification.**
- Old business:
  - The chapter received a \$200 order from MetLab Corporation for advertising in the newsletter and on the web site **and has received the funds.**
    - **Assignment: Jeff and Jim will make changes to the newsletter and web site formats to accommodate the advertisements.**
  - Membership survey - **The potential to run a new survey was discussed and the decision was to set aside the idea for now.**
  - Teacher's Camp follow-up:
    - **Three presentations were given to help support the two teachers camps. One was presented on ceramics, another on phase diagrams and metallurgical properties, and a third on real world corrosion observations of an aluminum bridge deck mounted to galvanized steel.**
    - **A tour of the Aleris Rolling Mill facility was coordinated for the camp. Aleris went out of their way to make it a warm and welcomed event. The teachers got a lot out of the tour.**
    - **A tour of the DuPont-Teijin Films facility fell through at the last moment. A discussion was held with one of the camp instructors to see if he thought two**

tours would consume too much time. It was his opinion that it would not and that we should procure the second tour next year if possible.

- **Over the last two years our chapter has donated a total of \$7,000 for the camps; however, unless a successful fund raiser is found we will not be able to continue the donations. ASSIGNMENT: Kurt to so notify the ASM International coordinator for the Teachers Camp.**
- Scholarships: Possible scholarship application form changes such as specifying that the student's proposed college subject be materials related and changing the payment schedule to once per semester. **This agenda item was discussed. ASSIGNMENT: Jim to review the application form and make recommendations for our next meeting.**
- Chapter Sustaining Membership Application: **The form was recently posted on the ASM International website and it was agreed that before soliciting any funds we would notify the ASM International that our rate is to increase to \$200.**
  - **Assignment: Jeff to contact ASM International and notify them that our chapter's rate is now \$200 and to have them update the website.**
  - **Assignment: Jeff to notify Kurt of when it is allowable to send out a solicitation for Chapter Sustaining Memberships with the new rate.**
- New business:
  - Segregating all scholarship funds in the investment account, moving them out of the checking account: **This agenda item was discussed and it was agreed that this would happen after we receive our ASM International rebate. It was noted that the chapter must keep \$1000 in the checking account to avoid service fees.**
  - Fundraising activities: There were three agenda items under this heading (Modified ASM course, Custom course, Other options?) **and each was discussed. The end result was an ASSIGNMENT: Kurt to contact Randy Kissell about his seminars for May of 2015. The most likely locations for the seminars are the HII-NNS Apprentice School.**
  - Possible expansion of the CO<sub>2</sub> Drag Racing contest to include company participation to students. **The discussions rendered decisions to leave the contest alone, and to advertise the event for higher participation. It was also decided that an effort to get community industry involvement would be made using the drag racing event as a 'thread' to draw in industry. ASSIGNMENTS: Steven to inquire with NASA to see if they could support the event. Kurt to work on how to advertize the event for more involvement.**
  - Program Schedules: This 2014-2015 Technical Program Schedule **was discussed and enhanced. The enhancements included:**
    - **The October 21, 2014 event is to be held at VCU. ASSIGNMENT: Jeff to coordinate the details.**
    - **The 'Students' Night' event is to be held at the ATC in VA Beach. Kurt is to coordinate the details.**

- The PEC Engineers' Week Banquet is to be held on February 28, 2015 at the shipyard (same as last year).
- The RJEC Engineers' Week Banquet is to be held on February 26, 2015 at the Jefferson Hotel (same as last year).
- 'Engineering Ingenuity Day' (RJEC's Career Day event) is to be held on 3-14-2015 (Pi Day) at the Science Museum of VA because the Science Museum is unavailable the weekend of Engineers' Week.
- Other business:
  - On September 9, 2014 the RJEC is holding their annual meeting for the member societies to come and explain their societies and to network ideas. ASSIGNMENTS: Jeff to represent the ASM International, Kurt to attend the monthly PEC Meeting in Hampton.
  - Kurt gave an update on the Peninsula Engineers Council
    - Concerning the Teachers Engineering Endorsement.
      - Kurt gave out the meeting minutes of the PEC meeting. In the minutes there is an assignment for someone at the shipyard to inquire regarding the status of the new teacher regulations and when they are going to be released for public comment. The biggest concern is that The McAuliffe Administration will write out the Engineering Endorsement Educational Changes.
      - The PEC is considering a reissuing of the letter written by Chris Rumsey with a cover letter expressing their continued interest in supporting the Engineering Endorsement.
- Set date for next EC meeting and adjourn
  - The next meeting is to occur on Monday, September 22, 2014.
- The meeting was adjourned at ~7:18 PM.