



Eastern Virginia Chapter ASM International Executive Committee Meeting Minutes August 22, 2013

Joint ASM EC and the ASME Officers Meeting, Bottoms Up Pizza, 1700 Dock Street, Richmond VA. A joint meeting of the officers for the Eastern Virginia Chapter ASM International and the Central Virginia Section ASME was held on Thursday, August 22, 2013 beginning at 6:00 PM.

ASM attendees: Don Geisler, Steven Gentz (via phone), Jim Hurst, Kurt Thompson, Jeff Wiese (Chairman)

Chairman Jeff Wiese opened the joint ASM International - ASME Officers Meeting shortly at ~6PM.

Agenda Items:

- Thanks to outgoing officers and verification of new officer assignments (ASM & ASME)
 - Jeff gave a brief thanks to the outgoing officers for what they have done.
 - Transfer of documents, boxes, etc., to new officers
 - Assignment: Kurt to bring documents and boxes to next meeting.
- Review and approval of previous meeting minutes (ASM)
 - Minutes approved as submitted.
- Review and approval of Treasurers' Reports (ASM & ASME)
 - Don gave the treasurers report.
 - Kurt asked if the chapter had ever paid the money pledged to support the second ASM Teachers Camp which was held at Highland Springs High School. The discussion led to an assignment:
 - Assignment: Kurt to research what the value of the pledge is.
 - Assignment: Don to research Treasury report to see if any money had been disbursed in support to the ASM Teachers Camp.
 - The Treasurers' Report was approved as submitted.
- Old business:
 - Don Geisler (ASM Treasurer) needs an invoice for Hunter Jacobs' scholarship
 - The invoice was developed and Don reported that the check had been disbursed.
 - Quick review of ASM chapter geographic boundaries
 - Jeff gave an update of the geographical boundaries using zip codes. Hunter Jacobs lives within one of the zip codes that corresponds to our chapter.
 - Quick review of ASM teachers camp program
 - Kurt reported that the two camps were a big success, the VA Beach Camp had 30 participants (sell out), the Highland Springs High School Camp had 23 participants, that Tom Pinelli of NASA Langley education was very pleased with the results and wants to help sponsor 6 to 8 more next year. He wants some camps in the Shenandoah Valley. The participants were very pleased with the camp.
 - It was mentioned that the ASM International has a students' membership program.
 - Assignment: Kurt to inquire with Candace Cunningham or Nicole Hale about the details associated with a students' membership.
- New business and miscellaneous administrative details:
 - Jeff said he went to the ASM Leadership days for our chapter:
 - Spoke with Nicole about credit card system with our web site - operational.
 - Kurt reported that the RJEC Social is scheduled for September 12, 2013 at the Science Museum of VA.
 - Assignment: Kurt to represent our ASM chapter at the social.

- Jeff mentioned the potential to hold a joint meeting with the RJE.
- The ASME social media web site must be used in order to qualify for merit based funding
- Review and check of the requirements for ASME merit based funding (see attached document)
- Review of any updates for the ASM web site (Jim – do you need anything else?) Other new business
 - Jim updated the group with the news from ASM headquarters.
 - The website is as complete as possible at the moment.
 - Cannot post pictures - Nicole recommended to put on our other web site and connect with a link which Jim has done.
 - Jim lost his credit card - as a result we now have free service on Tripod for a year.
 - Jim needs pictures of the VA Beach class for our web site.
 - Assignment: Kurt to inquire.
- Major task – Define joint ASM/ASME meeting schedule for the 2013-2014 season
 - It was agreed that the ASM and the ASME would sponsor a fall social together.
 - Assignment: Mike Crimmins of the ASME agreed to coordinate an event with the New Kent Winery. (The event is scheduled for 9-22-13 at 3PM).
 - Potential tours:
 - Assignment: Jeff to inquire about a tour of the Homet facility.
 - Assignment: Kurt to send contact information for Brian Malloy to Jeff.
- An initial draft based on the ASM technical schedule submission is attached -
 - The schedule was discussed and an agreement was reached with Tom Haas, Jim Hurst and Jeff Wiese to provide the seminars as scheduled.
- Define definite dates for at least the first two meetings (Sept. and Oct.)
 - Next meeting set for September 18, 2013.
- Discuss best date for fourth meeting, Students' Night in November
 - Assignment: Kurt to coordinate date with Dr. Pond and with contact at St. Gertrude for the meeting to be held in St. Gertrude's Catholic School.
- Set date for next EC meeting(s) and adjourn -
 - Next meeting is set for 9-18-13 at the Beauregard Tie Room Restaurant in Richmond, VA.